

Town Board Meeting Town of Bergen- Town Hall

October 23, 2018

Agenda

I. Audit of the Bills 6:45, Call to Order 7:00 pm

Prayer Almighty God, as we meet today to conduct matters of Town business, grant us the wisdom to remember as we work that we are servants of our constituency. Assist us to be sure our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Amen.

Pledge to the flag

II. Privilege of the floor- Paul Chatfield- Draft report on Proposed Water District IV

III. Approval of meeting Minutes for- 10/9/18 Board Meeting and 10/20/18 Budget Workshop

IV. Communications included with this agenda:

1. Mercy EMS summary report for Sept. 2018

V. Board Members' items for addition to the agenda

VI. Reports:

- Supervisor
- Clerk
- Board Members
- Zoning / Code Enforcement: - Update on Haunted House property and property on Town line road
 - Update on 1203 Form
 - Update on junk yard renewal applications
- Highway - Update on Town Barn

Committees

- Building, Grounds, and Facilities - Update on HVAC at Library and Library renovations
- Parks- Park Renovations- time line -Update on plans for improvements - List of items to purchase for Parks
- Local History & Museum- Update on Inventory
- Policy and Personnel-
- Village /Town-
- Transfer station- update on recommendation to consider automatic transfer station

VII. Old Business:

- Sales Tax Agreement- update
- Training on Building /Zoning Codes/laws for Board

VIII. New Business

- Resolution for Jared Fregoe- Eagle Scout Project
- Setting of Public Hearing for Town Budget and Fire Department Budget- prior by 11/8/18
- Approval of Permits for Junk Yards for Mettalico and Demo's
- Discussion on Black Creek and Oatka Creek Watershed Plans-

IX. Meeting and Other Upcoming Dates

- Genesee County Green Meeting- 10/29- 7-9 Leroy

- _____ Public Hearing for Fire Department 6pm: Public Hearing for Budget 6:15pm?
- Regular meeting , Tuesday November 13, 2018 7 pm in the Town Courtroom with Audit of bills at 6:45pm. NOTE : at 7 pm Gary Trauer, Assistant Director of Oversight for the Department of State will be provide training on roles and responsibilities in regard to the uniform code 1203

XI. Adjournment

DRAFT

OCTOBER 9, 2018 BERGEN TOWN BOARD REGULAR MEETING

The Bergen Town Board convened in a regular session at 7:00 pm in the Town Hall with Supervisor Haywood presiding.

PRESENT:

Supervisor Ernest Haywood
Councilman Mark Anderson
Councilwoman Belinda Grant
Councilwoman Anne Sapienza
Councilman James Starowitz

ALSO PRESENT:

Michele M. Smith, Town Clerk
Mike Johnson, Highway Superintendant
Dave Mason, ZEO/CEO

OTHER ATTENDEES:

Jared Fregoe

PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Eagle Scout Project – Jared Fregoe presented the signs for Drews Nature Center for his project, Presentation on Sunday, October 21 at 1:00pm at Drews Nature Center (W. Sweden Rd.) Supervisor Haywood will prepare a proclamation from the board.

MINUTES: *Councilwoman Sapienza made a motion to approve the minutes of September 26, 2018; seconded by Councilwoman Grant and carried by a vote 5-0.*

COMMUNICATIONS:

Supervisor Report for September 2018
Summary Spreadsheets for September 2018
Town Clerk's Report for September 2018
ZEO/CEO Report for September 2018
Notice from Genesee County regarding plan to increase water surcharge to \$1.20 as of February 2019
Comptroller Fiscal Stress Monitoring system report for the Town of Bergen
Charter Communications upcoming changes
Final draft of Town of Bergen Sexual Harassment Policy and Complaint form

REPORTS:

SUPERVISOR: October 1st met with Byron-Bergen School Superintendent and the Village of Bergen Mayor, Water District #4 engineers report from Paul Chatfield.

TOWN CLERK: nothing to report

ZEO/CEO: Haunted House on W. Sweden Rd. were told to cease and desist operations of haunted tours due to a special Use Permit needed; Rt. 19 Barn – still open permit; Phyllis Irwin property/court matter; Zoning/Planning fees no recommendations at this time; Junkyard Permits – Demo's moving vehicles out front and across the street – Metalico car pile is down vehicles out front are for sale; Hank Parker Tent – site plan looks good, is now at Genesee County Planning for approval; 1203 form filed with state to review with Town Board state website is updating from 2013. Supervisor Haywood reported that NY Green meeting should be attended by all Planning/Zoning Boards and CEO/ZEO 10/29/18 7:00-9:00 pm at Olive Branch Lodge #39 in Leroy.

HIGHWAY/SOLID WASTE: Request to declare equipment as surplus. *Councilman Anderson made a motion declare F150 1998 pickup, 3 brush hogs, 3 welders, Galion grader as surplus; seconded by Councilman Starowitz and carried by a vote 5-0.* Old highway garage – quote of \$8,800 from Pro Construction for demolition plus tipping fees; filled salt shed with salt

TOWN CLERK'S SEPTEMBER REPORT: *Councilwoman Sapienza made a motion to file the Town Clerk's September 2018 report seconded by Councilman Starowitz and it carried by a vote 5-0.*

SUPERVISOR SEPTEMBER REPORT: *Councilwoman Grant made a motion to file the September 2018 Supervisors Report; seconded by Councilman Starowitz and it carried by a vote 5-0.*

COMMITTEES:

Building Committee: Triple-O quote for \$1,900 for repair of Town Hall unit on hold

Parks/Transfer Station: Park Project Mike met with Paul Chatfield working on pavilion plans; Councilwoman Grant stated Mike and crew has worked diligently on Robins Brook Park and can't order equipment due to storage issue. Automatic/enclosed transfer station information being looked into

Local History & Museum: 2 interns for the month of October – working on inventory

Policies & Personnel: Sexual Harassment Policy - *Councilman Starowitz made a motion to adopt the State Mandated Sexual Harassment Policy; seconded by Councilwoman Sapienza and it carried by a vote 5-0.*

OLD BUSINESS:

Sales Tax Agreement: Nothing to report

Town Engineer Proposals: Nothing to report

Proposed Water District #4 Engineer report presented- request Paul Chatfield to attend next meeting

HVAC Library project not a town project

NEW BUSINESS

Black Creek Watershed 2017 report presented for review

Architecture Services *Councilwoman Sapienza made a motion to accept the \$24,750 Contract with Architect Dave Strabel for the Library renovations; seconded by Councilman Anderson and it carried by a vote 5-0.*

BILLS: The bills were presented for audit and totaled General A Fund \$11,120.56; General B Fund \$8,394.29; Highway DB \$41,744.55; PA-A \$3,209.81 and PA-DB \$3,831.52. *Councilwoman Grant made a motion to pay the October bills; seconded by Councilman Anderson and it carried by a vote 5-0.*

NEXT MEETING: Tuesday, October 23, 2018 at 7:00 pm in the Courtroom

Budget Workshop 10/20 at 9:00 am in the courtroom

Eagle Scout Presentation 10/21 at 1:00 pm at Drews Nature Center

County NY Green meeting - 10/29 7:00 - 9:00pm at Olive Branch Lodge #39 in Leroy

ADJOURNMENT: *Councilwoman Grant made a motion to adjourn at 8:20 pm; seconded by Councilman Starowitz and carried by a vote 5-0.*

Respectfully submitted,

Michele M. Smith

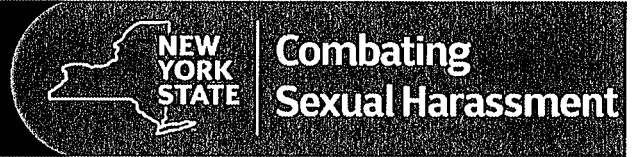
Michele M. Smith,
Town Clerk

FD GEN BERGEN

Trip Date IS BETWEEN 09/01/2018 AND 09/30/2018; AND Call Types IS A-MEMS 911 Response 1st Unit OR A-MEMS Squad Resp 1st Unit; AND Initial Priorities IS 911 EMERGENCY

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
FD GEN BERGEN				
Response Zone:GEN BERG 17				
04:00 - 04:59	1	1	17%	17%
07:00 - 07:59	1	2	17%	33%
15:00 - 15:59	1	3	17%	50%
17:00 - 17:59	2	5	33%	83%
18:00 - 18:59	1	6	17%	100%
Total Calls:	6	6	100%	
Response Zone:GEN BERG 22				
18:00 - 18:59	2	2	50%	50%
21:00 - 21:59	2	4	50%	100%
Total Calls:	4	4	100%	
Call Source Total Calls:		10		

Sexual Harassment Prevention Policy Notice



Sexual harassment is against the law.

All employees have a legal right to a workplace free from sexual harassment, and the Town of Bergen is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, the Town of Bergen has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a supervisor, department head, town supervisor/town board.

The complete policy may be found in the Town Clerks office. Current employees will receive a copy from their supervisor, new employees will receive a copy on their first day of employment.

The Complaint Form may be found in the Town Clerks Office.

If you have questions and to make a complaint, please contact your supervisor, department head, town supervisor at (585) 494- 1121 ext. 22 or via e-mail at supervisor@bergen.org

For more information and additional resources, please visit:

www.ny.gov/programs/combating-sexual-harassment-workplace

TOWN OF BERGEN

* ESTABLISHED APRIL 2, 1813 *

P.O. Box 249
10 HUNTER
STREET
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PHONE: (585) 494-1121 * FAX: (585) 494-1372 * NYS TDD 1-800-662-1220



SUPERVISOR
ERNEST HAYWOOD
DONALD CUNNINGHAM, DEPUTY SUPERVISOR

COUNCILMEN
JAMES STAROWITZ
MARK ANDERSON

COUNCILWOMEN
BELINDA GRANT
ANNE SAPIENZA

SUPERINTENDENT OF HIGHWAYS
MIKE JOHNSON

TOWN CLERK/TAX COLLECTOR
MICHELE M. SMITH

JUSTICES
JOSEPH NENNI
ROBERT SWAPCEINSKI

ZONING & CODE ENFORCEMENT OFFICER
DAVID MASON

ASSESSOR
RHONDA SAULSBURY

TOWN OF BERGEN – RESOLUTION OCTOBER 2018

WHEREAS, THE TOWN OF BERGEN TAKES GREAT PRIDE IN THE ACCOMPLISHMENTS OF ITS RESIDENTS AND RECOGNIZES THE VALUABLE CONTRIBUTIONS OF THE BOY SCOUTS OF AMERICA TO OUR COMMUNITY AND TO OUR NATION, AND

WHEREAS, SCOUT JARED FREGOE HAS PROVEN HIMSELF TO BE AN OUTSTANDING MEMBER OF BOY SCOUT TROOP 31 AND HAS CHOSEN TO COMPLETE HIS EAGLE SCOUT PROJECT TO BENEFIT THE RESIDENTS OF THE TOWN OF BERGEN, AND

WHEREAS, JARED'S EAGLE SCOUT PROJECT, WAS TO DESIGN, CREATE AND INSTALL TWO SIGNS FOR THE TOWN OF BERGEN'S DREW'S NATURE CENTER, AND

WHEREAS, JARED'S EAGLE SCOUT PROJECT REQUIRED HIM TO ORGANIZE, AND LEAD VOLUNTEERS IN THE DESIGN, CREATION AND INSTALLATION OF SIGNS FOR THE TOWN OF BERGEN'S DREW'S NATURE CENTER, AND

WHEREAS, JARED'S DEDICATION TO THE BOY SCOUT OATH, WHILE USING HIS TIME AND ENERGY TO GIVE BACK TO THE COMMUNITY WILL SERVE TO PREPARE HIM TO CONTINUE TO BE A VALUED MEMBER OF SOCIETY,

NOW, THEREFORE BE IT RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF BERGEN HONORS THE ACCOMPLISHMENTS OF JARED FREGOE AS AN OUTSTANDING CITIZEN FOR HIS ACHIEVEMENTS AND ADVANCES AND RECOGNIZES JARED FOR HIS ACCOMPLISHMENT OF HIS EAGLE SCOUT PROJECT: AND BE IT FURTHER

RESOLVED, THAT A COPY OF THIS RESOLUTION BE PRESENTED TO JARED FREGOE ON 10/21/18, BY ORDER OF THE TOWN BOARD OF THE TOWN OF BERGEN.

ERNEST HAYWOOD, SUPERVISOR

MICHELE M. SMITH, TOWN CLERK

MARK ANDERSON, COUNCILMEN

ANNE SAPIENZA, COUNCIL WOMEN

BELINDA GRANT, COUNCILWOMEN

JAMES STAROWITZ, COUNCILMEN

MIKE JOHNSON, SUPERINTENDENT OF HIGHWAYS