

**Town Board Meeting
Town of Bergen
August 09, 2016**

I Audit of the bills 6:45pm, Call to Order 7:00pm.

Prayer Almighty God, grant us wisdom that we may remember as we work, that we are servants of our constituency and all our decisions should be in the best interests of the Town and its citizens, entirely unblemished by any thoughts of personal benefit. Bless us with tolerance and understanding for opinions differing from our own and help us keep an open mind in gathering information before voting on all issues. Help us overcome any ignorance of our duties and enable us to learn more of the intricacies of the roles we have assumed. May we rest assured to know You are with us and will guide us through all we do. Amen.

Pledge to the flag

II Privilege of the Floor - None scheduled

III Approval of Meeting Minutes for – July 26, 2016

IV Communications:

1. Supervisors Report for July 2016
2. Summary Spreadsheets for July 2016
3. Town Clerks Report for July 2016
4. Email Notification & Sign Sample from Genesee Co. Health Dept., Re: Tick & Lyme Disease Education
5. Notification of Comprehensive Plan Update referral review from Genesee Co. Planning Dept.
6. Information related to phragmites provided by Councilman Stone
7. Refuse & Garbage Expense/Revenue summary.
8. Transfer Station Fee Schedule

V Board Members' items for addition to the agenda

VI Reports:

-Zoning / Code Enforcement

-Highway

-Committees

- Buildings, Grounds & Facilities.

-Parks

-Local History & Museum

-Policies & Personnel

VII Old Business:

VIII New Business:

- Discuss notification on tick & Lyme disease signage
- Review Refuse & Garbage summary. Discuss Transfer Station Fee Schedule

IX Reports & Bills:

- Action to file Town Clerks & Supervisors Report.
 - Detailed budget reports provided separately due to size
 - Approve payment of the bills.

X Next Meeting Day: Next Meeting: Tuesday 08/23/16, 7 pm in the Courtroom.

XII Adjournment:

TOWN OF BERGEN
MONTHLY REPORT OF SUPERVISOR
July 2016

①

FUND #	No.	FUND	6/30/2016			7/31/2016	
			BALANCES	Increases	Decreases	BALANCES	
A	GENERAL TOWNWIDE	200	CASH - CHECKING	220,925.90	14,058.03	14,427.65	220,556.28
		201	CASH - SAVINGS	400,505.63	39,565.68	73,851.15	366,220.16
		231	CASH - CASH RESERVE	-	-	-	-
		TOTAL	621,431.53	53,623.71	88,278.80	586,776.44	
B	GENERAL OUTSIDE VILLAGE	200	CASH - CHECKING	4,416.91	5,609.20	5,609.20	4,416.91
		201	CASH - SAVINGS	414,981.54	2,040.00	8,327.20	408,694.34
		TOTAL	419,398.45	7,649.20	13,936.40	413,111.25	
DB	HIGHWAY OUTSIDE VILLAGE	200	CASH - CHECKING	102,058.39	58,817.58	58,817.58	102,058.39
		201	CASH - SAVINGS	177,331.79	-	75,205.80	102,125.99
		TOTAL	279,390.18	58,817.58	134,023.38	204,184.38	
SM	FIRE DISTRICT	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	2,982.04	-	-	2,982.04
		TOTAL	2,982.04	-	-	2,982.04	
SWA	DEBT SERVICE 2	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	99,378.80	-	-	99,378.80
		TOTAL	99,378.80	-	-	99,378.80	
SWB	DEBT SERVICE 3	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	37,201.56	-	-	37,201.56
		TOTAL	37,201.56	-	-	37,201.56	
VA	TOWN HALL RELOCATION	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	45,015.49	-	-	45,015.49
		TOTAL	45,015.49	-	-	45,015.49	
VB	PEACHEY RD WATER DISTRICT	200	CASH - CHECKING	-	-	-	-
		201	CASH - SAVINGS	34,875.76	-	-	34,875.76
		TOTAL	34,875.76	-	-	34,875.76	
YA	TRUST & AGENCY	200	CASH - CHECKING	36,223.65	40,328.22	39,900.18	36,651.69
		TOTAL	36,223.65	40,328.22	39,900.18	36,651.69	
L	LIBRARY	200	CASH - CHECKING	187,522.46	94,667.05	92,108.51	190,081.00
		201	CASH - SAVINGS	(48,911.12)	38,642.50	92,108.51	(102,377.13)
		231	CASH - MONEY MARKET	20,798.91	-	-	20,798.91
		TOTAL	159,410.25	133,309.55	184,217.02	108,502.78	
TOTAL ALL FUNDS			1,735,307.71	293,728.26	460,355.78	1,568,680.19	

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of:
July 2016


 Date 8/8/16

Town Of Bergen Bank Reconciliation

Month: July 2016

FUND	A		B		DB		SM		SWA		SWB		TA		VA		VB		
	Townwide	Outside Village	Hwy/Outside Village	Fire District	Water District	Peachey Water District	Library	Payroll/Rec	Town Hall Reimb	Peachey Water District	Library	Payroll/Rec	Town Hall Reimb	Peachey Water District	Library	Payroll/Rec	Town Hall Reimb	Peachey Water District	
OPENING BAL																			
Cash Accts																			
Operating (FNB 5098)	\$ 327,401.20	\$ 220,925.90	\$ 4,416.91	\$ 102,058.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll (FNB 5110)	\$ 36,223.65																		
Savings (FNB 5016)	\$ 1,163,360.80	\$ 400,505.63	\$ 414,981.54	\$ 177,331.79	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ 48,911.81	\$ 45,015.48	\$ 34,875.76									
Rec/Park Res																			
Library Checking	\$ 187,522.46																		
Library Money Market	\$ 20,799.60																		
Total All	\$ 1,735,307.74	\$ 621,431.53	\$ 419,398.45	\$ 279,390.18	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ 159,410.25	\$ 45,015.49	\$ 34,875.76									
SAVINGS																			
Deposits																			
Town Clerk	\$ 2,447.02	\$ 407.02	\$ 2,040.00																
Justices	\$ 12,964.00	\$ 12,964.00																	
Library Reimb	\$ 25,973.80	\$ 25,973.80																	
Mortgage Tax																			
Refund from Account Closes	\$ 23.28	\$ 23.28																	
Solid Waste Tonnage																			
Donation for Park																			
Genesee Cty S&I																			
Serv to Other Govt																			
Library Contract																			
Other/Reclass Taxes																			
Total Deposits	\$ 41,408.10	\$ 725.60	\$ 2,040.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 42.58	\$ 42.58																	
Trans to Operating	\$ 170,593.32	\$ 14,058.03	\$ 5,609.20	\$ 58,817.58															
Trans to Payroll	\$ 40,401.84	\$ 20,995.62	\$ 2,710.00	\$ 15,388.22															
Debt Serv Payment																			
Interfund Transfer																			
ACCT BAL	\$ 994,116.32	\$ 386,220.16	\$ 408,694.34	\$ 102,125.99	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ (102,377.82)	\$ 45,015.49	\$ 34,875.76									
OPERATING																			
TRANSFERS IN																			
VOID Clk#12870	\$ 170,593.32	\$ 14,058.03	\$ 5,609.20	\$ 58,817.58															
reclass ERS payment																			
Interest																			
DISBURSMENTS																			
Abstract 7	\$ 163,654.02	\$ 11,914.06	\$ 5,609.20	\$ 54,022.23															
Year End Abstract																			
Pre pay	\$ 7,308.92	\$ 2,513.57		\$ 4,795.35															
Total Disb	\$ 170,962.94	\$ 14,427.63	\$ 5,609.20	\$ 58,817.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACCT BAL	\$ 327,401.20	\$ 220,925.90	\$ 4,416.91	\$ 102,058.39	\$ 2,982.04	\$ 99,378.80	\$ 37,201.56	\$ (102,377.82)	\$ 45,015.49	\$ 34,875.76									

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Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	Marriage License	1	17.50
		Sub-Total:		\$17.50
A1255	Clerk Fees	Certified Copies	3	30.00
		Copier Copies	10	2.50
		Dog Redemption	1	10.00
		Genealogy	1	11.00
	Conservation	Conservation	5	4.98
		Sub-Total:		\$58.48
A2544	Dog Licensing	Female, Spayed	21	105.00
		Female, Unspayed	1	18.00
		Male, Neutered	25	125.00
		Male, Unneutered	6	108.00
	Senior Discount	Senior Discount	2	-6.00
		Sub-Total:		\$350.00
B2110	Building & Zoning	Building Permit	2	80.00
		Zoning	2	60.00
		Sub-Total:		\$140.00
B2130	Solid Waste	Garbage Bag	572	1,140.00
		Transfer Sta. 10.00	19	190.00
		Transfer Sta. 5.00	3	15.00
		Sub-Total:		\$1,345.00

Total Local Shares Remitted: \$1,910.98

Amount paid to: N Y State Department Of Health 22.50
 Amount paid to: NYS Ag. & Markets for spay/neuter program 67.00
 Amount paid to: NYS Environmental Conservation 85.02

Total State, County & Local Revenues: \$2,085.50

Total Non-Local Revenues: \$174.52

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Michele M. Smith, Town Clerk, Town of Bergen during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Michele M. Smith 8/8/16

Supervisor

Date

Town Clerk

Date

Donald Cunningham

From: bergenclerk@bergenny.org
Sent: Thursday, August 04, 2016 11:37 AM
To: Don Cunningham
Subject: [FWD: Tick and Lyme Disease Education]
Attachments: Lyme Disease Trail Sign.pdf

For agenda?

----- Original Message -----

Subject: Tick and Lyme Disease Education
From: Colleen Bober <Colleen.Bober@co.genesee.ny.us>
Date: Mon, August 01, 2016 3:23 pm
To:

To Whom It May Concern,

Preventing the spread Lyme disease is an important public health initiative in New York State and across the country. The Genesee County Health Department is working to educate the public on Lyme disease and how individuals can protect themselves from ticks.

One place that would be beneficial to place educational materials is in area parks. The Health Department has signage available for distribution to parks that would like them.

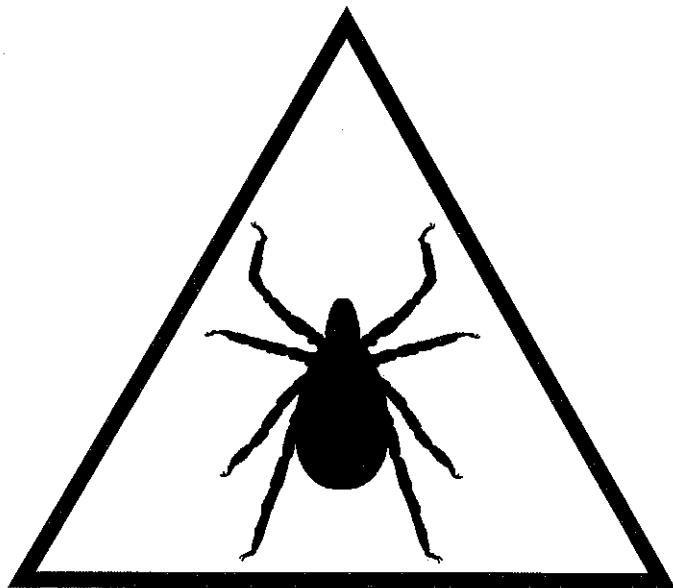
Please see attached document for a picture of the sign. These signs are made of a hard plastic and should be placed in wooded areas that people frequent. Signs are free of charge.

All the Health Department requires is the location of where you placed the sign.

If your park is interested in placing these signs, please email me with how many signs you would like and where I can drop them off. We will do our best to meet your needs. I would be happy to set up a phone call to provide more information if necessary.

Thank you,
Colleen Bober

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PREVENT LYME DISEASE!

- WEAR REPELLENT
- CHECK FOR TICKS DAILY
- SHOWER SOON AFTER BEING OUTDOORS
- CALL YOUR DOCTOR IF YOU GET A FEVER OR RASH



For more information:
www.cdc.gov



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Donald Cunningham

From: Felipe Oltramari [Felipe.Oltramari@co.genesee.ny.us]
Sent: Thursday, August 04, 2016 2:39 PM
To: Donald Cunningham
Subject: Genesee County Planning Board Referral Receipt

Don,

Please be advised that the Genesee County Department of Planning is in receipt of a planning referral # T-04-BER-8-16. Applicant's Name: Town of Bergen; Type of Referral: Comprehensive Plan Update

The Genesee County Planning Board will review this referral at its meeting at County Building II, 3837 W. Main Street Rd., Batavia, NY on Thursday, August 11 at 7:00 P.M. Attendance by the applicant is encouraged but not mandatory.

Please note: Doors open at 6:30 PM at which time a sign-in sheet will be available. Referrals are heard in the order of the sign-in sheet. Referral Recommendations/meeting results are mailed to the municipalities the day after the meeting and are also usually posted on the website below. For individuals with disabilities, requests for reasonable accommodations should be made with at least five days' notice.

Thank you

-Felipe

Felipe A. Oltramari AICP CNUa
Director
Genesee County Department of Planning
3837 West Main Street Road
Batavia, NY 14020-9404
Felipe.Oltramari@co.genesee.ny.us
(585) 815-7901
(585) 345-3062 (fax)
On the web at: www.co.genesee.ny.us/departments/planning

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Donald Cunningham

From: Brian Stone [bstone@bergenny.org]
Sent: Monday, August 08, 2016 12:03 PM
To: bgrant@bergenny.org; Ernie Haywood; Mark Anderson; supervisor@bergenny.org
Subject: Fwd: Responding to your phone call
Attachments: image001.png; ATT00025.htm; image002.png; ATT00028.htm; deq-ogl-ais-guide-PhragBook.pdf; ATT00031.htm

FYI

Best regards,

Brian Stone

Begin forwarded message:

From: "Phillips, Megan S (DEC)" <megan.phillips@dec.ny.gov>
Date: August 8, 2016 at 11:46:49 AM EDT
To: "bstone@bergenny.org" <bstone@bergenny.org>
Cc: "Andrea Locke " <lockeas@buffalostate.edu>
Subject: RE: Responding to your phone call

Hello Brian,

Sorry to hear about your problem with Phragmites. I'm including some links and information about potential funding sources:

There may be grant opportunities available through the National Fish and Wildlife Foundation:
<http://www.nfwf.org/whatwedo/grants/pages/home.aspx>

One NFWF opportunity that might be appropriate is the Pulling Together Initiative:
<http://www.nfwf.org/pti/Pages/home.aspx>

You could also try working with your state representative to get the project funded via a member item in the Environmental Protection Fund.

I'm ccing Andrea Locke on this message. She's the coordinator for the Western NY Partnership for Regional Invasive Species Management and may have some additional resources for you.

Please let me know if you have any additional questions. The attached Phragmites control and mgmt. guide may also be of use to you.

Best,
Meg Phillips

From: bstone@bergenny.org [mailto:bstone@bergenny.org]
Sent: Monday, August 08, 2016 10:10 AM
To: Phillips, Megan S (DEC) <megan.phillips@dec.ny.gov>
Subject: RE: Responding to your phone call

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ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Good morning Meg,

Thank you for reaching out. The Town of Bergen owns the Drews Nature Center which is a pond area adjacent to the Bergen Swamp. The Drews Nature Center is a designated park for the town.

Unfortunately, the pond has been greatly overrun by Phragmites. In speaking with some of the folks in Buffalo and Brad Brown regarding any mitigation grant opportunities, they suggested I run it by you. I was hopeful you could share if there are any funding opportunities to assist us dealing with the Phragmites.

I greatly appreciate your time.

Best regards,

Brian Stone

Deputy Supervisor / Councilman
Town of Bergen
PO Box 249
Bergen, NY 14416
(585) 781-4196 cellular
(585) 494-1121 office

www.bergenny.org

----- Original Message -----

Subject: Responding to your phone call
From: "Phillips, Megan S (DEC)" <megan.phillips@dec.ny.gov>
Date: Mon, August 08, 2016 5:36 am
To: "bstone@bergenny.org" <bstone@bergenny.org>

Good morning Brian,

I received your voice mail this morning. When would be a good time to chat? Also if you can give me a bit of information about the nature of your inquiry, I can be sure to have any needed resources on hand before we talk.

Thanks,

Meg Phillips

Education & Outreach Coordinator, Invasive Species Coordination Unit

New York State Department of Environmental Conservation

Division of Lands and Forests
625 Broadway, Albany NY 12233-4250
P: (518) 402-8871 | F: (518) 402-9028 | Megan.Phillips@dec.ny.gov
www.dec.ny.gov |

Refuse & Garbage Summary		2016 YTD	2015	2014
		As of 8/1		
Expenses				
B8160.1	Personal Services	\$6,018.36	\$10,242.00	\$9,093.00
B8160.4	Contractual	\$9,847.81	\$21,616.00	\$14,774.00
	Total Expenses	\$15,866.17	\$31,858.00	\$23,867.00
Revenue				
B2130	Charges / Fees	\$9,650.80	\$15,288.00	\$18,347.00
	Balance (exp - rev)	(\$6,215.37)	(\$16,570.00)	(\$5,520.00)
	Ave. Balance / Mo.	(\$1,035.90)	(\$1,380.83)	(\$460.00)

NOTES:

- 1 Last fee schedule adjustment 2011
- 2 Negative balance is supplemented by non-users
- 3 Suggested fee schedule adjustment
 - Raise Trash Bags by \$.50 ea.
 - Raise all C&D fees by \$5.00
 - Raise all Large Item fees by \$2.50
 - Raise all Freon Units by \$5.00
 - Raise Tire fee schedule by \$2.00 per size.

FEE SCHEDULE FOR TRANSFER STATION:

**TRANSFER STATION HOURS – SATURDAY 9:00 AM UNTIL 3:00 PM
SUMMER HOURS**

Wednesday's starting after July 4th: 5pm – 7pm July and August

TRANSFER STATION LOCATION – The Transfer Station is located on Townline Road (Route 262).
Bags and Punch cards for C & D items must be purchased at the Town Clerk's office.
The Transfer Station does not follow the Holiday office closings of the Town Clerk's office.

EFFECTIVE – JANUARY 1, 2011

REVISED JUNE 28, 2011

Individuals will place all household trash (light purple bags), recyclables and/or construction and demolition materials in the respective containers provided and must pick up their own dropped or spilled materials. No hazardous wastes, empty drum, barrels, aerosol cans, pesticide containers, paint cans, etc. will be accepted. Items and quantities not specifically mentioned in the following fee schedule will be accepted and priced at the discretion of the Attendant. Persons not following these rules will not be issued further permits.

WEEKLY HOUSEHOLD GARBAGE AND TRASH

\$2.00 per bag (light purple) which are only available from the Town Clerk during normal business hours.

CONSTRUCTION & DEMOLITION (C & D) MATERIALS AND BULK ITEMS

The Town will make every effort to have a container at the Transfer Site every Saturday, during the summer months, for C & D materials. At the discretion of the Town Officials, the container may be on-site for extended periods.

The following items will be accepted when C & D container is available:

- \$35.00 per level COMPACT pickup truck, minivan or station wagon
- \$45.00 per level FULL-SIZE pickup, or equivalent sized box trailer or van
- \$65.00 for loads that are filled over the top of the standard sides of the truck

NO LARGER QUANTITIES WILL BE ACCEPTED

- \$7.50 per item tied and bundled no larger than 3 feet long by 2 feet high and 2 feet wide
- \$10.00 per non-stuffed chair (kitchen, dining, etc.)
- \$20.00 per stuffed chair, mattress or bed springs
- \$30.00 per car load, sofa or equivalent size rolled carpet

TELEVISION SETS & CEE EQUIPMENT ARE FREE OF CHARGE

ALL METALS: will be accepted for recycling at no cost – including CLEAN food cans.

APPLIANCES: must have motors removed, but the motors will be accepted separately.

REFRIGERATORS, AIR CONDITIONERS, FREEZERS, DEHUMIDIFIERS, ETC.

will be assessed a \$15.00 charge for Freon removal and collection to the person disposing of the unit.

The fee will be charged whether or not the freon has been removed.

PLEASE! Do not cut the tubing and release the freon into the air!

A much better alternative is to insist that the store selling you the new unit takes your old unit when delivering the new one.

TIRES:

We accept up to 2 tires per family per week at a cost of \$5.00 per tire up to 15 inch, \$10.00 per small truck tire (16-19 inch) or \$20.00 per large truck tire.